

The regular monthly meeting of the Liberty Township Board of Supervisors was called to order on January 7, 2019 at 7:24 p.m.

Present were Alton Wilber, Doug Sivers, Dave Bailey, Clifford Reed, Lori Raub, Bill Bayne, Barry Abbott, and Linda Rockwell.

Public Comments None.

Minutes Dave noted that under the Road Report, "Metrim" should be Motrim. Dave made a motion to accept the December 2018 Meeting Minutes with the above correction. Alton seconded and Doug voted yes.

Road Report Dave reported the following December 2018 activities: road work on Valley View, Mahoney, Tripp, Mill, Lower Rhiney, Camp, Jones, and Shanty; front side of Howard, Shadowbrook, Buck, and English. Picking up sticks and turning water; repair Barbour and Shadowbrook.

Treasurer's Report Linda noted that all of the flood repair bills are now charged to Gas Impact Funds. Doug noted that an account has been established with FEMA and the township could be reimbursed possibly 75 percent. Linda discussed having the bills available for FEMA with the auditor taking all the financial township information in the next couple of weeks for an audit. It was decided that Linda will copy the information for the auditor and leave the originals at the township.

Dave made a motion to accept the December 2018 Treasurer's Report, pay Bill List 01-19, pay any bills which are normally paid during the month, and pay the payroll for January. Alton seconded and Doug voted yes.

Scheduled Public Input None.

Old Business Linda noted that the CD matures November 19, 2019 with automatic renewal for 84 months with interest accruing. The township will be notified with a ten-day grace period if the township does not want the automatic renewal. Doug suggested Linda contact the bank and ask for information by November 4, 2019.

New Business Doug made a motion to appoint Steve Roe and Cliff Reed to the *Liberty Township Planning Commission* to the end of 2021. Alton seconded and Dave voted yes.

Linda reviewed Liberty Township's *2019 Tax Information Form* to be submitted to the Office of Susquehanna County Board of Assessment by January 16, 2019.

Linda noted that the *IRS mileage* increased to 58 cents per mile beginning January 1, 2019.

The *PSATS bill and 2019 membership form* were discussed. Linda will make the membership changes to the PSATS web site.

The *2019 Susquehanna County Board of Elections Primary Information form* was reviewed. Linda will call to verify the auditor information before submitting. This form also required the solicitor's signature and is due by January 18, 2019.

Doug noted that Susquehanna County has adopted a new Emergency Operations Plan and a new Hazard Mitigation Plan. Each township is required to have both of these. If we adopt their plans by Resolution, Liberty Township will be in compliance. If we do not adopt, we must write our own. He noted about 50 percent of municipalities had adopted both. Dave made a motion to adopt ***Resolution 19-01: Emergency Operations Plan***. Doug seconded and Alton voted yes.

Doug noted that there is an Emergency Management Elected Officials Briefing to be held on Wednesday, January 30, 2019 at the Emergency Operation Center in the County Office Building on Public Avenue in Montrose. Reservations need to be made by January 18. Doug and Dave will attend and Doug will make the reservation for both.

Doug noted that the Susquehanna County Hazard Mitigation Plan covers all hazards, natural disasters, and man-made (example: fire), and mutual aid plans. He noted that this is considered a “living document” subject to continually evolving and changing. Dave made a motion to adopt ***Resolution 19-02: Susquehanna County 2018 Hazard Mitigation Plan***. Doug seconded and Alton voted yes.

Dave mentioned that the township needs to follow up with our attorney on the Scott Holbrook property.

Linda noted that the *2018 MS-965*—Penn Dot was completed on January 5, 2019 with approval received today, January 7, 2019. She also noted that all the 4th Quarter 2018 reports were completed on January 5, 2019.

The *2019 Statement of Financial Interests* form are due back in the township office by May 1, 2019. Lori will distribute them to the Liberty Township Planning Commission for completion.

Meetings The supervisors coordinated their calendars to attend upcoming meetings.

Correspondence Routine correspondence is in the supervisor’s pass-around folder.

An *Audit Report #580785-4* was received from the Pennsylvania Department of Labor & Industry in accordance with the Uniform Construction Code. *Finding #1: Stanfordville Baptist Church*: there is no identifying sign in compliance at each of the accessible men and women’s restrooms at the building entry. *Finding #1: H.I.S. Camp Inc*: accessible parking is provided for the new building but it is a non-compacted gravel surface parking lot. In addition, the parking access aisle to the building entrance is the same stone surface and is not considered accessible. Parking surfaces are to be firm, stable and slip resistant. The supervisors briefly discussed the two findings and decided to let Ed Hudak, the building code official for Liberty Township handle these as he received a copy of the letter.

Check Signing The supervisors signed the checks presented for payment.

Adjournment Doug made a motion to adjourn the meeting at 8:20 p.m. Dave seconded and Alton voted yes.